



Knox County Board of Commissioners

Drenda Keesee

Barry Lester

Bill Pursel

Clerk/Executive Assistant
Penny Doyle

County Administrator
Jason Booth

Budget Analyst
Robin Santo

Regular Session Agenda December 2, 2025

Commissioners Conference Room
117 East High Street - Suite #161
Mount Vernon, OH 43050

10:00 AM Call to Order

Departmental Updates

10:00 AM Knox County Sheriff

10:30 AM Knox County Human Resources

1. Knox County Human Resources Monthly Report for November 2025.

11:00 AM Knox County Emergency Management Agency

1. Knox County EMA Report.

Resolutions to be Presented

1. Approve the General Warranty Deed to the Knox County Board of Developmental Disabilities for Part of Parcel No. 66-00814.000 - 8.139 acres.
2. Approve Advertisement for Legal Notice - Invitation to Bid for the Knox County Water and Wastewater District No. 1 Well #7 Development.
3. Approve Advertisement for Public Notice for Public Viewing and Public Hearing, to consider the request of Union Township, to vacate a portion of an abandoned road (portion of Bat Nest Road contained within Parcel No. 61-00239.000 and 61-00193.000), owned by James and Lisa Miller.
4. Approve Update to the Knox County Section 125 Cafeteria Plan with Aflac.
5. Approve Knox County Treasurer Delinquent Tax and Assessment Collection (DETAC) Fund Report.
6. Approve Bed Rental Agreement between Knox County Juvenile Court and Muskingum County, Ohio, for the Detention of Juvenile Offenders.
7. Approve Knox County Department of Job and Family Services Procurement Plan revised November 18, 2025.

8. Approve Change Order No. 1 from McConnell Contracting, Inc., for the Pleasant Valley Road Bridge Replacement (PID 117163) (increase of \$69,900 for removal of unforeseen concrete bridge abutment and bridge piling).
9. Approve Change Order No. 8 Final from Law General Contracting, Inc., for the Danville Amity Road Safety Improvement Project (KNO-CR 14-14.40 PID 113863) (increase of \$106,723.37 for final balancing of non-performed, not used and field adjusted items).
10. Approve Contractor's Application for Payment No. 3 from McConnell Contracting, Inc., for Pleasant Valley Road Bridge Replacement (KNO-TR362-0.12 PID 117163), in the amount of \$125,002.01.
11. Approve Contractor's Application for Payment No. 5 from Law General Contracting, Inc., for the Danville Amity Road Project (KNO-CR 14-11.13 PID 115809), in the amount of \$1,008,274.89.
12. Approve Contractor's Application for Payment No. 7 Final from Law General Contracting, Inc., for the Danville Amity Road Project (KNO-CR 14-14.40 PID 113863), in the amount of \$18,594.84.
13. Approve Utility Permit from Mercury Broadband for Nunda Road in Brown Township (5.130' aerial fiber optic and 2.112' underground fiber optic).
14. Approve Utility Permit from Mercury Broadband for Sapps Run Road in Brown Township (2.239' aerial fiber optic and 1.263' underground fiber optic).
15. Approve Utility Permit from Mercury Broadband for Snively Run Road in Brown Township (13.226' aerial fiber optic and 191' underground fiber optic).
16. Approve Utility Permit from Mercury Broadband for Mishey Road in Pike Township (3.465' underground fiber optic).
17. Approve Utility Permit from Mercury Broadband for Ravin Road in Brown Township (1.496' aerial fiber optic and 780' underground fiber optic).
18. Approve Utility Permit from Mercury Broadband for Lower Fredericktown Amity Road in Pike Township (6.400' aerial fiber optic and 6' underground fiber optic).
19. Approve Utility Permit from Mercury Broadband for Mishey Road in Pike Township (4.699' aerial fiber optic and 54' underground fiber optic).
20. Approve Utility Permit from Mercury Broadband for Mishey Road in Pike Township (9567' underground fiber optic).
21. Approve Utility Permit from Mercury Broadband for Seventy Road in Brown Township (351' underground fiber optic).

Acceptance of Previous Minutes

1. Commissioner Meeting Minutes for Tuesday, November 25, 2025.
2. Commissioner Meeting Minutes for Thursday, November 20, 2025.
3. Commissioner Meeting Minutes for Tuesday, June 10, 2025.

Approval of Transfer of Funds, Supplemental Appropriations and Bills

1. Approve Bill List.
2. Approve Bill List - Then and Now.

Item Received

1. Notice to Legislative Authorities/Objections to Renewal of a Retail Liquor Permit

County Administrator Updates

Commissioner Committee Updates

Departmental Comment Period (if requested)

Public Comment (if requested)

Adjourn the Meeting

Upcoming Committee/Board/Community Meetings:

12/03/2025 – 8:30 AM – Knox County Health Planning Partnership Committee – Keesee
12/03/2025 – 10:00 AM – Kokosing Scenic River Advisory Council – Bill
12/03/2025 – TBD – CCAO Winter Conference – Keesee
12/04/2025 – TBD – CCAO Winter Conference – Keesee
12/05/2025 – TBD – CCAO Winter Conference – Keesee
12/09/2025 – 10:00 AM – WMVO Radio Line – All Commissioners
12/09/2025 – 1:30 PM – DKMM Board Meeting – Pursel
12/11/2025 – 9:00 AM – Investment Advisory Committee Meeting – Pursel and Keesee
12/11/2025 – 1:30 PM – MORPC Committee Meeting – Keesee
12/12/2025 – 11:30 AM – MVNU President's Community Council Luncheon – All Commissioners
12/16/2025 – 6:30 PM – Public Hearing for Ford Creek – All Commissioners
12/17/2025 – 8:00 AM – Work Development Committee Meeting – Pursel
12/17/2025 – 9:30 PM – Board of Revision Hearings – Pursel
12/17/2025 – 1:00 PM – 911 Advisory Committee Meeting – Lester
12/17/2025 – 4:30 PM – Convention and Visitor's Bureau Committee Meeting – Keesee
12/18/2025 – 9:00 AM – Knox County Land Bank Board Meeting – Lester and Pursel
12/18/2025 – 7:30 PM – Regional Planning Commission Meeting – Lester

The Board of Commissioners official meeting notice is established annually per ORC Section 121.22; this agenda does not preclude or prohibit access to the commissioners on session days. This serves as an informational agenda.

Items received by the time of this agenda, may not be an exclusive list.