



Knox County Board of Commissioners

Drenda Keesee

Barry Lester

Bill Pursel

Clerk/Executive Assistant
Penny Doyle

County Administrator
Jason Booth

Budget Analyst
Robin Santo

Regular Session Agenda December 23, 2025

Commissioners Conference Room
117 East High Street - Suite #161
Mount Vernon, OH 43050

10:00 AM Call to Order

Resolutions to be Presented

1. Approve Advertisement for Legal Notice - Invitation to Bid for the Knox County Business Center Project.
2. Set the Permanent Assessment Base of the North Branch of Ford Creek Ditch Maintenance Fund Cap to \$57,192.00, Pursuant to Ohio Revised Code 6137.03.
3. Set the Water and Sewer User Charges for Howard and Apple Valley, Sewer User Charges for Pleasant View Acres in Monroe Township, Millwood, Ohio, and Bladensburg, Ohio, for the Knox County Water and Wastewater Department.
4. Rescind and Replace Resolution 2025-244 dated April 17, 2025, Authorizing Jeff Pickrell, Director of the Knox County Water and Wastewater, as a Signing Agent for the purchase of a Bobcat Compact Excavator E55 R-2 Series, from The Bobcat Company, for the Knox County Water and Wastewater Department.
5. Approve the 2026 County Employee Benefit Consortium of Ohio (CEBCO) Wellness Grant Agreement.
6. Approve the Bid Award for the Knox County Department of Job and Family Services - Consumable Office Supplies for 2026, to the Quill Corporation (Master Schedule and Toner/Ink Cartridges) and The Charles Ritter Company (Paper Schedule).
7. Approve the Knox County Engineer's Office Letter of Intent to Purchase a 2026/27 Tandem Axle Snow and Ice Control Truck Equipment Package from Henderson Products, in the amount of \$132,292.54 (NPPGov Contract).
8. Approve Utility Permit from Mercury Broadband for Fredericktown Amity Road in Pike Township (36' aerial fiber optic and 184' underground fiber optic).
9. Approve Utility Permit from Mercury Broadband for Danville Amity Road in Pike Township (475' underground fiber optic).
10. Approve Utility Permit from Mercury Broadband for Fredericktown Amity Road and Daniels Roads in Pike Township (6.007' underground fiber optic).

11. Approve Utility Permit from Mercury Broadband for Snively Road in Brown Township (2.585' aerial fiber optic and 501' underground fiber optic).
12. Approve Utility Permit from Mercury Broadband for Danville Amity Road in Pike and Brown Townships (12.659' aerial fiber optic and 423' underground fiber optic).
13. Approve Utility Permit from Mercury Broadband for Daniels Road in Brown Township (1.630' aerial fiber optic and 1.283' underground fiber optic).
14. Approve Memorandum of Agreement between Knox County Department of Job and Family Services and Licking County Job and Family Services for the purpose of providing Child Care Provider Licensing and Inspection Services, including complaint investigations, training, outreach, recruitment, and related supervision.

Approval of Transfer of Funds, Supplemental Appropriations and Bills

1. Approve Appropriation Adjustment.
2. Approve Bill List.
3. Approve Bill List - Then and Now.

Acceptance of Previous Minutes

1. Commissioner Meeting Minutes for Thursday, December 18, 2025.
2. Commissioner Meeting Minutes for Thursday, August 28, 2025.

County Administrator Updates

Commissioner Committee Updates

Departmental Comment Period (if requested)

Public Comment (if requested)

Adjourn the Meeting

Upcoming Committee/Board/Community Meetings:

01/05/2026 – 9:00 AM – Board of Revision Meeting – Pursel
01/06/2026 – 6:00 PM – Public Meeting for Kokosing River Concern – Pursel
01/07/2026 – 3:00 PM – Knox County Veterans Board Meeting – Lester
01/07/2026 – 7:00 PM – Knox County Fair Board Meeting – Lester
01/08/2026 – 11:00 AM – Public Viewing of Bat Nest Road – All Commissioners
01/13/2026 – 10:00 AM – Public Hearing for Vacating Bat Nest Road – All Commissioners
01/14/2026 – 9:00 AM – Energy Co-Op Arc Safety – MVFD – Lester
01/14/2026 – 2:00 PM – Mobility Management Advisory Meeting – Lester
01/14/2026 – 6:00 PM – Knox County Spelling Bee Judging – All Commissioners
01/15/2026 – 7:00 PM – Regional Planning Commission Meeting – Lester
01/21/2026 – 9:30 AM – Board of Revision Meeting – Pursel
01/21/2026 – 3:00 PM – Knox County Veterans Board Meeting – Lester
01/23/2026 – 3:00 PM – Experience Mount Vernon Investor & Awards Reception – Lester and Pursel
01/28/2026 – 6:00 PM – Knox County Spelling Bee Judging (make-up date) – All Commissioners

The Board of Commissioners official meeting notice is established annually per ORC Section 121.22; this agenda does not preclude or prohibit access to the commissioners on session days. This serves as an informational agenda.

Items received by the time of this agenda, may not be an exclusive list.