



Knox County Board of Commissioners

Drenda Keese

Barry Lester

Bill Pursel

Clerk/Executive Assistant
Penny Doyle

County Administrator
Jason Booth

Budget Analyst
Robin Santo

Regular Session Agenda **August 12, 2025**

Commissioners Conference Room
117 East High Street - Suite #161
Mount Vernon, OH 43050

10:00 AM WMVO Radio Line

10:30 AM Call to Order

10:30 AM Bid Opening - Knox County Sheriff's Office Maintenance Building Project

10:40 AM Bid Opening - Knox County Sheriff's Office Jail Security System Retrofit Project

11:00 AM Departmental Update - Knox County I.T. Department

Resolutions to be Presented

1. Honor Pam Shafer for 40 Years of Service to Knox County, Ohio.
2. Honor Laura Webster for 30 Years of Service to Knox County, Ohio.
3. Recognize and Commend Kathy and Dave Daniels as the Ohio District 5 - Area Agency on Aging Outstanding Senior Citizens of the Year.
4. Authorize the Knox County Board of Elections to Dispose of Obsolete Voting Equipment.
5. Approve the Real Estate Purchase Contract with Thomas R. Hawk, for the property located at 22000 Coshocton Road, Howard, Ohio, Parcel #21-00805.001, in the amount of \$142,500.00, and Authorize Jason Booth, County Administrator, to execute all documents necessary to complete transaction.
6. Approve the Real Estate Purchase Contract Addendum #1 with the Knox County Land Reutilization Corporation for property known as Vacant Knox County Transit Parcels (Parcel #66-01281.000 - 601 West Chestnut Street, Parcel #66-09538.000 - 7 Norton Street, and Parcel #66-09538.001 - 501 West High Street), Mount Vernon, Ohio, and Authorize Jason Booth, County Administrator, to execute all documents necessary to complete the transaction.
7. Approve Proposal from Side Street Studio, for the Design and Documentation Services of the Knox County Transit Facility in the amount of \$74,250.00.
8. Approve Utility Permit from Licking Rural Electrification for North Liberty Road near the intersection of Fredericktown Amity Road and Shady Lane in Pike Township.

9. Approve Utility Permit from Licking Rural Electrification for Fredericktown Amity Road and west of North Liberty Road in Pike Township.
10. Approve the IV-D Contract between the Knox County Department of Job and Family Services - Child Support Enforcement Agency and the Knox County Sheriff's Office to purchase services for the effective administration of the support enforcement program in the amount of \$388,595.69 (Non-Federal Share - local sources of \$132,122.54 and \$256,473.15 FFP Reimbursements).

Acceptance of Previous Minutes

1. Commissioner Meeting Minutes for Thursday, August 7, 2025
2. Commissioner Meeting Minutes for Tuesday, August 5, 2025
3. Commissioner Meeting Minutes for Thursday, July 31, 2025
4. Commissioner Meeting Minutes for Tuesday, July 29, 2025
5. Commissioner Meeting Minutes for Tuesday, May 13, 2025
6. Commissioner Meeting Minutes for Thursday, May 8, 2025
7. Commissioner Meeting Minutes for Tuesday, May 6, 2025

Approval of Transfer of Funds, Supplemental Appropriations and Bills

1. Approve Bill List.
2. Approve Bill List - Then and Now.

Items Received

1. Knox County Sheriff's Office - Jail Food Cost Per Meal Report for July 2025
2. Knox County Treasurer Depository and Investment Income Report for July 2025
3. Ohio SNAP-Ed Quarterly County Snapshot for FY25 - Quarter 3 (April, May and June 2025)

County Administrator Updates

Departmental Comment Period (if requested)

Public Comment (if requested)

Adjourn the Meeting

Upcoming Committee/Board/Community Meetings:

08/12/2025 – 10:00 AM – WMVO Radio Line – All Commissioners
08/13/2025 – 7:00 PM – Knox County Agricultural Museum Meeting – Lester
08/14/2025 – 1:30 PM – MORPC Committee Meeting – Keesee
08/15/2025 – 9:30 AM – Area Agency on Aging Senior Citizen Award Ceremony – Pursel
08/20/2025 – 9:30 AM – Board of Revision Hearings – Pursel
08/21/2025 – 9:00 AM – Knox County Land Bank Board Meeting – Lester and Pursel
08/21/2025 – 7:30 PM – Regional Planning Commission Meeting - Lester
08/27/2025 – 8:00 AM – Work Development Committee Meeting – Pursel
08/27/2025 – 10:00 AM – Family and Children First Council Meeting – Pursel
08/27/2025 – 4:30 PM – Convention and Visitor's Bureau Committee Meeting – Keesee
08/27/2025 – 6:00 PM – OSU Extension Advisory Committee Meeting – Lester

09/03/2025 – 8:30 AM – Knox County Health Planning Partnership Committee – Keesee
09/03/2025 – 10:00 AM – Kokosing Scenic River Advisory Council – Bill
09/03/2025 – 6:00 PM – Knox County Fair Board Meeting – Count Votes – All Commissioners
09/09/2025 – 12:30 PM – DKMM Board Meeting – All Commissioners
09/09/2025 – 1:30 PM – DKMM Joint Committee Meeting – Pursel
09/11/2025 – 9:00 AM – Investment Advisory Committee Meeting – Pursel and Keesee
09/11/2025 – 1:30 PM – MORPC Committee Meeting – Keesee
09/17/2025 – 9:30 PM – Board of Revision Hearings - Pursel
09/18/2025 – 9:00 AM – Knox County Land Bank Board Meeting – Lester and Pursel
09/18/2025 – 1:00 PM – CCAO General Government Committee Meeting – Pursel
09/18/2025 – 7:30 PM – Regional Planning Commission Meeting – Lester
09/24/2025 – 4:30 PM – Convention and Visitor's Bureau Committee Meeting - Keesee

The Board of Commissioners official meeting notice is established annually per ORC Section 121.22; this agenda does not preclude or prohibit access to the commissioners on session days. This serves as an informational agenda.

Items received by the time of this agenda, may not be an exclusive list.