



Knox County Board of Commissioners

Drenda Keesee

Barry Lester

Bill Pursel

Clerk/Executive Assistant
Penny Doyle

County Administrator
Jason Booth

Budget Analyst
Robin Santo

Regular Session Agenda April 17, 2025

Commissioners Conference Room
117 East High Street - Suite #161
Mount Vernon, OH 43050

10:30 AM Call to Order

Departmental Updates

10:30 AM Knox County Department of Job and Family Services

1. Children Services 2024 Snapshot

11:00 AM Knox County Dog Shelter

1. Monthly Report for March 2025

Resolutions to be Presented

1. Authorize Jeff Pickrell, Director of the Knox County Water and Wastewater, as a Signing Agent for the purchase of a 2025 Chevrolet Silverado 1500 Crew Cab from Chevrolet-GMC of Mount Vernon, Ohio, for the Knox County Water and Wastewater Department. The vehicle purchased will be titled/registered to the Knox County Commissioners.
2. Authorize Jeff Pickrell, Director of the Knox County Water and Wastewater, as a Signing Agent for the purchase of a New Holland E50D Mini Excavator from Advantage Ag and Equipment, LLC, of Mount Vernon, Ohio, for the Knox County Water and Wastewater Department.
3. Approve the Utility Permit from Licking Rural Electrification for Gilchrist Road near intersection of O'Brien and Allen Roads in Monroe Township.
4. Approve Commercial Pest Management Maintenance Agreement between the Knox County Department of Job and Family Services and Terminix Ehrlich for the East High Street location.
5. Approve Commercial Pest Management Maintenance Agreement between the Knox County Department of Job and Family Services and Terminix Ehrlich for the Opportunity Knox Employment Center.
6. Approve Contractor Agreement between the Knox County Department of Job and Family Services and Jacob Ware for the Ohio Means Jobs Summer Youth Job Coach Position.

7. Approve Flooring Contract between Knox County Department of Job and Family Services Ohio Means Jobs - Opportunity Knox Employment Center and Keim Flooring, in the amount of \$116,470.58.
8. Approve Subgrant Agreement between Ohio Department of Job and Family Services (ODJFS), Ohio Department of Medicaid (ODM) and Knox County Department of Job and Family Services (KCDJFS) for the sub-awards by ODJFS and ODM to KCDJFS for the operation of the KCDJFS Pass-Through Entities.
9. Approve Knox County Transit Federal Transit Administration Title VI Program Plan.
10. Approve Knox County Transit Americans with Disabilities Act Plan.

County Administrator Updates

Commissioner Committee Updates

Approval of Transfer of Funds, Supplemental Appropriations and Bills

1. Approve Bill List.
2. Approve Bill List - Then and Now.

Departmental Comment Period (if requested)

Public Comment (if requested)

Adjourn the Meeting

Upcoming Committee/Board/Community Meetings:

04/17/2025 – 9:00 AM – Knox County Land Bank Board Meeting – Lester and Pursel
04/17/2025 – 1:00 PM – CANCELLED-CCAO General Government Committee Meeting–Pursel
04/17/2025 – 7:30 PM – CANCELLED-Regional Planning Commission Meeting – Lester
04/22/2025 – 10:00 AM – Public Hearing for PY2025 CDBG Programs – All Commissioners
04/22/2025 – 10:30 AM–Public Meeting for “Together Knox” Comprehensive Plan–All Commissioners
04/22/2025 – 1:30 PM – DKMM Policy Board Meeting – Pursel
04/23/2025 – 8:00 AM – Work Development Committee Meeting – Pursel
04/23/2025 – 9:00 AM – Records Retention Committee Meeting – Pursel
04/23/2025 – 4:30 PM – Convention and Visitor’s Bureau Committee Meeting – Keesee

05/01/2025 – 1:00 PM – Mobility Management Committee Meeting – Lester
05/07/2025 – 7:00 PM – Knox County Fairgrounds Committee Meeting – Lester
05/08/2025 – 1:30 PM – MORPC Committee Meeting – Keesee
05/10/2025 – 8:30 AM – LEPC Tabletop Training – Lester
05/13/2025 – 9:00 AM – Elected Officials Meeting – All Commissioners
05/15/2025 – 9:00 AM – Knox County Land Bank Board Meeting – Lester and Pursel
05/15/2025 – 1:00 PM – CCAO General Government Committee Meeting – Pursel
05/15/2025 – 7:30 PM – Regional Planning Commission Meeting – Lester
05/19/2025 – 4:00 PM – ADF Executive Committee Meeting - Keesee
05/21/2025 – 9:30 PM – Board of Revision Hearings - Pursel
05/28/2025 – 8:00 AM – Work Development Committee Meeting – Pursel
05/28/2025 – 10:00 AM – Family and Children First Council Meeting – Keesee
05/28/2025 – 4:30 PM – Convention and Visitor’s Bureau Committee Meeting - Keesee

The Board of Commissioners official meeting notice is established annually per ORC Section 121.22; this agenda does not preclude or prohibit access to the commissioners on session days. This serves as an informational agenda.

Items received by the time of this agenda, may not be an exclusive list.