



Knox County Board of Commissioners

Drenda Keese

Barry Lester

Bill Pursel

Clerk/Executive Assistant
Penny Doyle

County Administrator
Jason Booth

Budget Analyst
Robin Santo

Regular Session Agenda

April 8, 2025

Commissioners Conference Room

117 East High Street - Suite #161

Mount Vernon, OH 43050

10:00 AM WMVO Radio Line

10:30 AM Call to Order

10:30 AM Departmental Update - Knox County I.T. Department

1. I.T. Monthly Report for March 2025

Resolutions to be Presented

1. Proclaim April 13 - 19, 2025, as National Public Safety Telecommunicators Week.
2. Approve Advertisement in the Mount Vernon News for a Legal Notice - Request for Proposals for Participants Eligible for Knox County Department of Job and Family Services Program Specific Transportation Services.
3. Approve the Office of Community Infrastructure Job Certification Summary for the Revolving Loan Fund for Coyne Graphic Finishing.
4. Approve Personnel Policy Update Regarding Employee Identification and Security Access.
5. Authorize Participation in the Ohio Local Agricultural Easement Purchase Program (LAEPP) for Timothy J. Smith, 14778 Crooked Street, Mount Vernon, OH 43050, Morris Township, Parcel #54-00479.000 - 56.32 acres and Parcel #54-00479.001 - 41.679 acres, requested by Owl Creek Conservancy.
6. Approve the Bid Award for the Knox County Department of Job and Family Services - Opportunity Knox Employment Center - Ohio Means Jobs Roofing Project to Master Construction Solutions, Inc.
7. Approve Contractor Agreement between the Knox County Department of Job and Family Services and Laddy Davis for the Ohio Means Jobs Summer Youth Job Coach Position.
8. Approve the Knox County Sheriff's Office - Jail Food Cost Per Meal Report for March 2025.

County Administrator Updates

Commissioner Committee Updates

Acceptance of Previous Minutes

1. Commissioner Regular Session Meeting Minutes for February 20, 2025
2. Commissioner Regular Session Meeting Minutes for February 27, 2025

Approval of Transfer of Funds, Supplemental Appropriations and Bills

1. Approve Bill List.
2. Approve Bill List - Then and Now.

Departmental Comment Period (if requested)

Public Comment (if requested)

Adjourn the Meeting

Upcoming Committee/Board/Community Meetings:

04/08/2025 – 9:00 AM – Elected Officials Meeting – All Commissioners
04/08/2025 – 10:00 AM – WMVO Radio Line – All Commissioners
04/09/2025 – 2:00 PM – Mobility Management Committee Meeting – Lester
04/10/2025 – 1:30 PM – MORPC Committee Meeting – Keesee
04/14/2025 – 12:00 PM – Kiwanis Club – Lester and Pursel
04/15/2025 – 6:00 PM – Public Meeting for “Together Knox” Comprehensive Plan–All Commissioners
04/16/2025 – 9:30 PM – Board of Revision Hearings - Pursel
04/17/2025 – 9:00 AM – Knox County Land Bank Board Meeting – Lester and Pursel
04/17/2025 – 1:00 PM – CCAO General Government Committee Meeting – Pursel
04/17/2025 – 7:30 PM – Regional Planning Commission Meeting – Lester
04/22/2025 – 10:00 AM – Public Hearing for PY2025 CDBG Programs – All Commissioners
04/22/2025 – 10:30 AM–Public Meeting for “Together Knox” Comprehensive Plan–All Commissioners
04/22/2025 – 1:30 PM – DKMM Policy Board Meeting – Pursel
04/23/2025 – 8:00 AM – Work Development Committee Meeting – Pursel
04/23/2025 – 4:30 PM – Convention and Visitor’s Bureau Committee Meeting – Keesee

05/08/2025 – 1:30 PM – MORPC Committee Meeting – Keesee
05/10/2025 – 8:30 AM – LEPC Tabletop Training – Lester
05/13/2025 – 9:00 AM – Elected Officials Meeting – All Commissioners
05/15/2025 – 9:00 AM – Knox County Land Bank Board Meeting – Lester and Pursel
05/15/2025 – 1:00 PM – CCAO General Government Committee Meeting – Pursel
05/15/2025 – 7:30 PM – Regional Planning Commission Meeting – Lester
05/19/2025 – 4:00 PM – ADF Executive Committee Meeting - Keesee
05/21/2025 – 9:30 PM – Board of Revision Hearings - Pursel
05/28/2025 – 8:00 AM – Work Development Committee Meeting – Pursel
05/28/2025 – 10:00 AM – Family and Children First Council Meeting – Keesee
05/28/2025 – 4:30 PM – Convention and Visitor’s Bureau Committee Meeting - Keesee

The Board of Commissioners official meeting notice is established annually per ORC Section 121.22; this agenda does not preclude or prohibit access to the commissioners on session days. This serves as an informational agenda.

Items received by the time of this agenda, may not be an exclusive list.