



Knox County Board of Commissioners

Drenda Keesee

Barry Lester

Bill Pursel

Clerk/Executive Assistant
Penny Doyle

County Administrator
Jason Booth

Budget Analyst
Robin Santo

Regular Session Agenda March 3, 2026

Commissioners Conference Room
117 East High Street - Suite #161
Mount Vernon, OH 43050

10:00 AM Call to Order

10:00 AM Centerburg Village Update

Resolutions to be Presented

1. Appoint Mallory Poole, as the Clerk/Administrative Assistant, for the Board of Knox County Commissioners, effective March 3, 2026.
2. Appoint Penny Doyle, as Deputy Clerk, for the Knox County Board of Commissioners, effective March 3, 2026.
3. Authorize Jason Booth, County Administrator, to delegate approval to Penny R. Doyle, Budget Analyst, for certain administrative matters.
4. Authorize Jason Booth, County Administrator, to delegate approval to Robin Santo, Human Resources Coordinator, for certain administrative matters.
5. Reappoint Ben May as the Knox County Regional Representative to the Ohio Children's Trust Fund Regional Council.
6. Approve the Utility Permit from Brightspeed for McLarnan Road and Henpeck Road in Clay Township.

Approval of Transfer of Funds, Supplemental Appropriations and Bills

1. Approve Bill List.
2. Approve Bill List - Then and Now.

Acceptance of Previous Minutes

1. Commissioner Meeting Minutes for Tuesday, February 10, 2026.
2. Commissioner Meeting Minutes for Thursday, February 12, 2026.
3. Commissioner Meeting Minutes for Tuesday, February 24, 2026.
4. Commissioner Meeting Minutes for Thursday, February 26, 2026.

Item Received

1. Division of Liquor Control Notification for a Transfer of a Liquor Permit from Apple Valley Drive Thru LLC, to Big Pappys BBQ LLC, 20428 Coshocton Road, Mount Vernon, Ohio, 43050.

County Administrator Updates

Commissioner Committee Updates

Departmental Comment Period (if requested)

Public Comment (if requested)

Adjourn the Meeting

Upcoming Committee/Board/Community Meetings:

03/03/2026 – 12:00 PM – Knox Public Health District Advisory Council Annual Meeting
03/03/2026 – 6:30 PM – OSU Extension Office Meeting - Lester
03/04/2026 – 10:00 AM – Scenic River Advisory Meeting – Pursel
03/04/2026 – 3:00 PM – Knox County Veterans Board Meeting – Lester
03/04/2026 – 7:00 PM – Knox County Fair Board Meeting – Lester
03/05/2026 – 9:00 AM – Investment Advisory Board Meeting – Pursel and Keese
03/05/2026 – 8:30 AM – CVB Adventure Guide Magazine Launch & Learn - Keese
03/10/2026 – 1:30 PM – DKMM Board Meeting – Marion – All Commissioners
03/12/2026 – 1:30 PM – MORPC Committee Meeting – Keese
03/18/2026 – 9:00 AM – Board of Revision Data Corrections Meeting – Pursel
03/18/2026 – 9:30 AM – Board of Revision Meeting – Pursel
03/18/2026 – 10:00 AM – Board of Revision Budget Commission Meeting – Pursel
03/18/2026 – 3:00 PM – Knox County Veterans Board Meeting – Lester
03/18/2026 – 6:01 PM – East Knox FFA Banquet – Lester and Keese
03/19/2026 – 9:00 AM – Knox County Land Bank Board Meeting – Lester and Pursel
03/19/2026 – 1:00 PM – CCAO General Government Committee Meeting – Pursel
03/19/2026 – 7:30 PM – Regional Planning Commission Meeting – Lester
03/20/2026 – 11:00 AM – Area Agency on Aging Lunch and Learn – Lester and Keese
03/20/2026 – 12:00 PM – Knox Soil & Water Legislator’s Luncheon – Lester

The Board of Commissioners official meeting notice is established annually per ORC Section 121.22; this agenda does not preclude or prohibit access to the commissioners on session days. This serves as an informational agenda.

Items received by the time of this agenda, may not be an exclusive list.